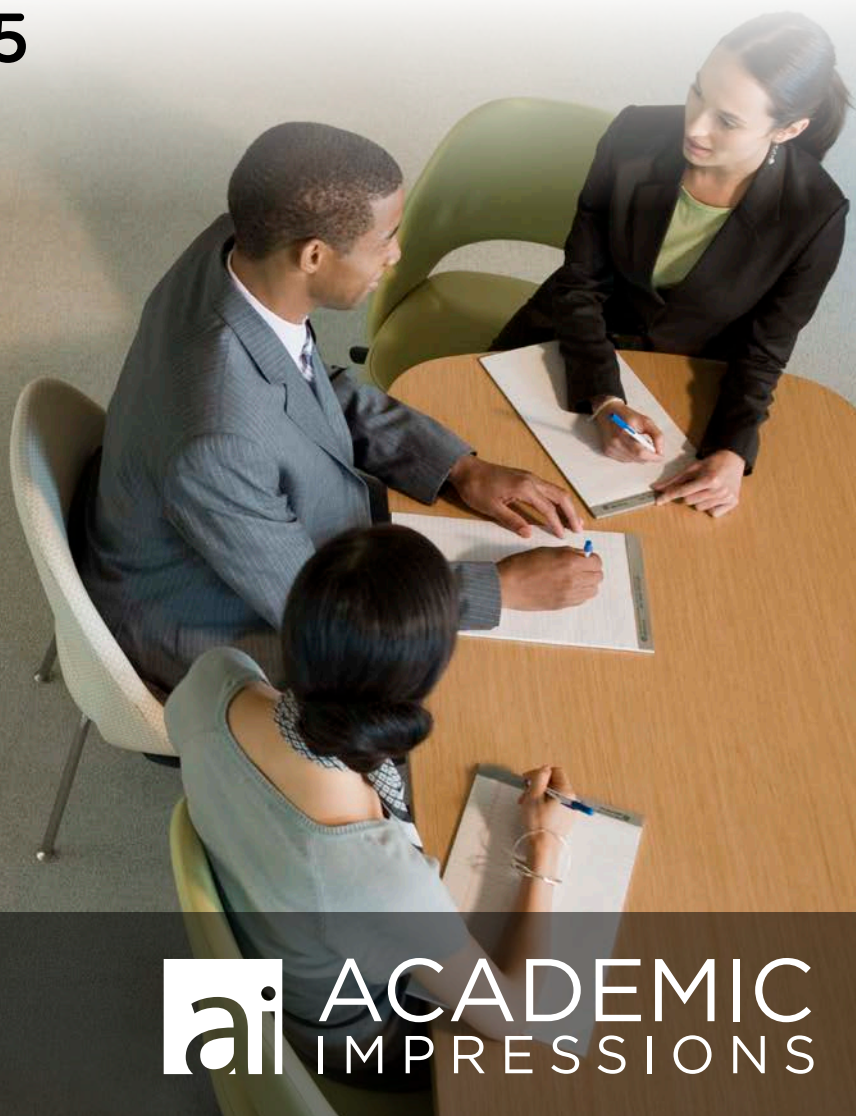




CONFERENCE

TITLE IX AND MANDATORY REPORTING: DEVELOPING A TRAINING PROGRAM FOR YOUR EMPLOYEES

February 5, 2015
Chicago, IL



FRANCZEKRADELET
ATTORNEYS & COUNSELORS

www.franczek.com



ACADEMIC
IMPRESSIONS



Get working time with our expert to develop a training program to take back to your institution.

OVERVIEW

Training your employees on their responsibilities to report complaints of sexual misconduct is imperative. Proper training ensures your institution is in compliance with Title IX, while avoiding negative press due to time-consuming and potentially costly OCR audits. An efficient and relevant training program is the only way to fully comply with the OCR's recommendations.

This one-day conference is structured as a "learn and work" event; you will receive:

- A checklist for content to include in your training program
- Step-by-step directions to help you develop the appropriate training program for your institution
- Guided working time to help you develop your training program while at the conference
- A certificate of completion that signifies your time and effort spent on this topic

Our expert faculty has successfully worked with multiple campus partners to improve the climate around Title IX compliance and wants to make sure your questions are answered so that you leave with actionable outcomes.

Space is limited -- you can't afford to miss this event.

Join us in Chicago to develop a training program to help minimize your institutional risk and best serve the needs of your students. Our expert faculty has successfully worked with multiple campus partners to improve the climate around Title IX compliance and wants to make sure your questions are answered so that you leave with actionable outcomes.

TWO ONE-DAY CONFERENCES

Want to make the most of your trip? This conference is offered in conjunction with another one-day program, [Developing a Sexual Assault Prevention Training Program for Your Campus](#).

Save \$495 when you sign up for both events!

[CLICK HERE TO REGISTER](#)

<http://www.academicimpressions.com/conference/title-ix-and-mandatory-reporting-developing-training-program-your-employees>



WHO SHOULD ATTEND

Individuals who provide oversight for responsible employee training programs, as well as leadership who oversee the programs and practitioners who oversee training and development will benefit from this program. Professionals involved in hiring/training of student workers, regardless of functional area, may also have an interest in this program.

LEARNING OUTCOME

After participating in the conference, you will be able to create a Title IX mandatory reporting training program for your institution.

CONTACT US FOR MORE INFORMATION

Contact **Lisa LaPoint**, Assistant Conference Director at lisa@academicimpressions.com or 720-988-1262 if you'd like additional information about the program.



SAVE \$100 ON THIS EVENT WITH AI PRO!

Available with: **AI Student Affairs Pro**

AI Pro offers your institution access to over **200 hours of training opportunities** on topics that will help you and your team achieve institutional goals and more. [Click here](#) or contact Bridget@academicimpressions.com for more information about AI Pro.



AGENDA

THURSDAY, FEBRUARY 5, 2015

8:30 - 9:00 a.m. Registration and continental breakfast (included in registration fee)

9:00 - 10:00 p.m. Identify Who Needs Training on Your Campus
The faculty will cross-reference OCR definitions with institutional positions and help attendees determine who “responsible employees” are, including faculty, staff, student staff, and graduate assistants. A distinction between responsible employees and campus security authorities, as well as identifying individuals considered confidential resources will also be discussed. Your will go through an exercise to help you identify, as a group, who is responsible for mandatory reporting.

10:00 - 10:15 a.m. Break

10:15 a.m. - 12:00 p.m. Required Content for Your Training Program
This session will include an overview of pertinent content to include in responsible employees training. Topics within this discussion include: an overview of Title IX, review of policies in your Student Code of Conduct, considerations for a transparent process, and knowing what types of incidents need to be reported. You will participate in a scenario-based exercise to help you identify what types of incidents need to be reported.

12:00 - 1:00 p.m. Lunch (included in registration fee)

1:00 - 2:00 p.m. Reporting Protocol
Accurately recording your data and using a database for documentation and confidential communication is imperative to effectively managing incidents. This session will provide an overview of a variety of reporting protocol and mechanisms to help you determine what will work best for your campus. An attendee-led discussion will help you compare the pros and cons of various online database programs.

2:00 - 5:00 p.m. (includes break) Developing a Framework for Your Program and Guided Working Session
This working session will provide attendees with step-by-step directions for developing their training program including the logistics of who should be involved, a timeline for training, different delivery mediums, assessment strategies, and campus communication plans. Sample training programs will be showcased. Additionally, you will have the opportunity to present your mandatory reporting training program plan to the group in a poster-session format for peer feedback.

[CLICK HERE TO REGISTER](#)

<http://www.academicimpressions.com/conference/title-ix-and-mandatory-reporting-developing-training-program-your-employees>



INSTRUCTOR



RABIA KHAN HARVEY / Assistant Dean of Students and Title IX Deputy Coordinator

Loyola University Chicago

Rabia obtained her bachelor's degree from Elmhurst College and is a double-alum of Loyola University Chicago with a master's in both higher education and human resources. She has over thirteen years of professional experience in student affairs. Rabia has worked closely with Title IX experts to establish new, model Title IX reporting protocols and internal investigation procedures at Loyola. She coordinates comprehensive training for Title IX investigators and established a "Caring for Survivors" workshop series to train staff and faculty on how to best support survivors of marginalized communities.



HOTEL RESERVATIONS

The conference will be held at:

Sofitel Chicago
20 E. Chestnut Street
Chicago, IL 60611



To reserve your room, call 312.324.4000. Please indicate that you are with the Academic Impressions group to receive the room rate of \$135 for single or double occupancy, plus applicable tax.

A room block has been reserved for the nights of February 4 and 5, 2015. Reservations must be made by January 14, 2015. There are a limited number of rooms available at the conference rate. Please make your reservations early.

Sofitel Chicago Water Tower is a four-star luxury hotel in one of America’s most dynamic cities. Renowned for its iconic architecture, museums and can-do spirit, Chicago welcomes you with urban sophistication and midwestern warmth.

From the breathtaking lobby and beautifully appointed meeting spaces to elegant rooms and suites, you’ll discover the perfect blend of modern style and Sofitel luxury. Located in the heart of the Gold Coast Historic District, this acclaimed hotel is just steps from the exclusive shopping of the Magnificent Mile, the nightlife of Rush Street, and a delightful array of downtown Chicago’s world-famous galleries and museums.

Airport information:

- 12.3 Miles from Chicago Midway International Airport
- 16.3 Miles from Chicago O’Hare International Airport

Transportation:

- Go Airport Express from Midway \$25 one way or \$46 roundtrip
- Go Airport Express from O’Hare \$30 each way or \$56 roundtrip



PLEASE FAX ALL REGISTRATION PAGES TO: 303.221.2259

Questions about the event? Call us at 720.488.6800 to help determine if this event is right for you.

Register online at www.academicimpressions.com

REGISTRATION FEES

Your registration fee includes: Full access to all conference sessions and materials, breakfast and lunch on Thursday, as well as refreshments and snacks throughout the conference.

Best Value

Title IX and Mandatory Reporting: Developing a Training Program for Your Employees & Developing a Sexual Assault Prevention Training Program for Your Campus
- \$1495 USD
((\$300 Corporate Surcharge)
 __ # of attendees

Total _____

Conference

Title IX and Mandatory Reporting: Developing a Training Program for Your Employees conference only
- \$995 USD
((\$300 Corporate Surcharge)
 __ # of attendees

Total _____

Conference

Developing a Sexual Assault Prevention Training Program for Your Campus conference only
- \$995 USD
((\$300 Corporate Surcharge)
 __ # of attendees

Total _____



ATTEND AS A TEAM - remember, when 2 members of the same institution register, a 3rd registration is 1/2 off.

EARLY BIRD PRICING

Postmarked on or before January 16, 2015. For registrations postmarked after January 16, 2015, an additional \$100 fee per registrant applies.

Visit our website to register online:

<http://www.academicimpressions.com/conference/title-ix-and-mandatory-reporting-developing-training-program-your-employees>



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CONFERENCE REGISTRATION INFORMATION

Print Name

Job Title

Institution/Organization

What name do you prefer on your name badge?

Address

City

State/Province

Zip/Postal Code

Country

Telephone

Email

IF THIS CONFERENCE PARTICIPANT HAS ANY DIETARY OR ACCESSIBILITY NEEDS, PLEASE LIST THEM IN THE SPACE BELOW. WE WILL DO OUR BEST TO ACCOMMODATE THESE NEEDS.

How did you hear about this event? (email from AI, ACPA, colleague forwarded email, *The Chronicle*, etc.) _____

If you would like us to send a copy of your registration confirmation or receipt to someone else, please complete this section

ADDITIONAL CONTACT INFORMATION

Additional Contact Name

Contact Phone

Additional Contact Email

Additional Contact Title

EMERGENCY CONTACT INFORMATION

Emergency Contact Name

Emergency Contact Phone



PLEASE FAX ALL REGISTRATION PAGES TO: 303.221.2259

PAYMENT METHOD

We accept Visa, MasterCard, and American Express credit cards. To pay by check, include the check with this form or select the "invoice me" option. Fax form to 303.221.2259 or mail form along with payment to: Academic Impressions, 4601 DTC Blvd., Ste. 800, Denver, CO 80237

CREDIT CARD



Name on Card		Account Number	
Billing Address		Billing City	Billing State
Billing Zip Code/Postal Code	Exp. Date	Security Code (last 3 digits on the back of Visa and MC or 4 digits on front of AmEx)	

AMOUNT TO CHARGE: _____

CHECK/INVOICE

- My check is included and covers _____ registration(s) Check # _____
- Please invoice me, Purchase Order # _____ (PO # not required to receive invoice)



FREE HIGHER ED NEWS AND ANALYSIS

Each conference registration includes a subscription to *Higher Ed Impact*, a free industry scan of news, trends, and research on higher education, delivered in an easy-to-scan email. *Higher Ed Impact* (HEI) includes:
(Check the boxes for the editions you would like to sign up for)

- HEI: Daily Pulse** - impactful news, trends, and practices, sent daily
- HEI: Weekly Scan** - the week's most critical news, with analysis of top stories and trends, sent on Fridays
- HEI: Monthly Diagnostic** - practical takeaways addressing a strategic challenge facing institutions of higher ed, sent 9-12 times/year

List the names of the registrants you'd like to sign up:

Note if you do not provide any names in the above space, all attendees will be signed up for the options selected.



ACADEMIC IMPRESSIONS CANCELLATION AND REFUND POLICIES



SATISFACTION PROMISE

We want you to be satisfied with your Academic Impressions learning experience. If the program you purchased fails to meet your expectations, please contact us within 30 days and let us know. We'll credit the full amount you paid toward another AI program that may better fit your needs.

CONFERENCES

For in-person conferences, substitute registrants are welcome and may be named free of charge at any time. If you cancel 8 weeks or more prior to the first date of the conference, you will receive a full refund, less a \$100.00 service charge per attendee.

If you cancel within 8 weeks of the first date of the conference, you are not entitled to a refund. However, as a courtesy, we will allow you to apply your payment, less the service charge, toward a future purchase within one year from the date you cancel. Your payment is transferable to another person from your institution if you wish.

Please note that if you do not attend and you do not contact us in advance to cancel as described above, you are responsible for the entire payment. In case this event is cancelled, Academic Impressions' liability is limited to a refund of the registration fee only.

ONLINE TRAININGS CONSISTING OF AT LEAST ONE LIVE TRAINING DATE

You will receive a full refund (less a \$75 service charge) if you cancel 8 weeks or more prior to the first live training date. If you cancel within 8 weeks of the first live training date, you are not entitled to a refund. But as a courtesy, we will apply your payment (less a \$75 service charge) towards a future purchase within one year from the date you cancel. Your payment is transferable to another person from your institution if you wish. You may name a substitute primary participant free of charge at any time prior to the first live training date. If available, you may switch the live training format to a self-paced format (such as a CD-ROM Recording or On-Demand Download) free of charge. (Shipping charges will apply to CD-ROM Recording orders outside the U.S. or Canada.)

ONLINE TRAININGS WHICH ARE PURELY SELF-PACED

All sales are final. No cancellations or refunds are provided.

RECORDINGS, ON-DEMAND DOWNLOADS, MONOGRAPHS AND OTHER PUBLICATIONS

All sales are final. No cancellations or refunds provided.