



CONFERENCE

INTERMEDIATE TITLE IX INSTITUTE AND CERTIFICATION

March 6 - 8, 2017

Orange County, CA





Take your Title IX investigation skills to the next level.

OVERVIEW

Many Title IX administrators have the basic training needed to conduct investigations and coordinate efforts on campus. However, with the OCR focusing more recently on compliance review, it is critical that you improve the way your cases are handled.

Join us to develop the critical and in-depth set of skills that are required for Title IX administrators to refine their processes and better protect and serve students. This hands-on Title IX investigator training will allow you to spend time learning, practicing, evaluating, and workshopping your new skills with your peers. This program will focus specifically on:

- Records
- Note-Taking
- Information Sharing
- Investigation Procedure

CERTIFICATE OF COMPLETION

After completing this conference, you will receive a certificate of completion to show that you have participated in our intermediate Title IX investigation training. View a sample certificate [here](#).

FULL-DAY PRE-CONFERENCE WORKSHOP: DUE PROCESS & FIRST AMENDMENT

This full-day pre-conference workshop will walk you through both due process and the first amendment. While looking at due process you will learn the constitutional background and become familiar with how due process can be translated to an investigatory model for sexual misconduct. You will also have the chance to explore how the first amendment ties into Title IX investigations, the distinction between protected and unprotected speech, and how the first amendment intersects with other federal laws.

[VISIT EVENT PAGE](#)

www.academicimpressions.com/conference/intermediate-title-ix-institute-and-certification



WHAT MAKES AN ACADEMIC IMPRESSIONS TITLE IX INSTITUTE DIFFERENT?

Academic Impressions Title IX institutes are different from what you may expect when attending a professional development event. We work hard to offer you:

- **Smaller group sizes:** get time to interact with both our instructors and your peers
- **Practically-focused agendas:** you don't need a law degree to understand and learn
- **Structured practice time:** walk through mock cases and hone your skills
- **Tools in the toolbox:** travel back to your campus with tools and skills you can implement immediately

HOW DO I KNOW IF I AM AN INTERMEDIATE TITLE IX INVESTIGATOR?

Prior training and experience in basic investigations is necessary as a prerequisite to this institute. Attendees must have experience as a hearing officer or coordinator on their campus, including conducting interviews, gathering information, writing reports, and conducting hearings. These four skills are the basic foundations of our approach to the intermediate skills institute.

WHO SHOULD ATTEND

This institute is designed for Title IX coordinators and investigators who have already obtained a basic level of training and/or certification and have experience conducting investigations. A very brief (one-hour) overview of basic level skills will be conducted before the group enters into a deeper discussion and practice of intermediate skill sets. Participants in this institute must immediately be ready to learn, practice, and review others skills in a variety of case scenarios, written reports, and small and large group discussions.

If you have a team of investigators, or deputy investigators, we strongly recommend you bring your team to this event.

LEARNING OUTCOME

After participating in this conference, you will be able to employ sharply refined interviewing and writing skills in Title IX cases.

CONTACT US FOR MORE INFORMATION

Contact Mickey Fitch, Program Manager at mickey@academicimpressions.com or 720-988-1239 if you'd like additional information about the program.



AGENDA

MONDAY, MARCH 6, 2017

Pre-Conference Workshop: Due Process & First Amendment

8:30 - 9:00 a.m.

Registration and continental breakfast for workshop attendees (included in workshop registration fee)

9:00 - 10:30 a.m.

Due Process: Constitutional Background & Rights

In this session, you will become more familiar with “due process” and what that means on our campuses. In addition, you will gather further understanding of education as a property right.

10:30 - 10:45 a.m.

Break

10:45 - 12:00 a.m.

Due Process: Step by Step

During this session, you will become familiar with the major elements of due process and how they can be administered on our campuses. In addition, you will become familiar with how the elements of due process can be translated to an investigatory model for sexual misconduct.

12:00 - 1:00 p.m.

Lunch (included in workshop registration fee)

1:00 - 2:30 p.m.

First Amendment: Constitutional Background & Types of Speech

You will become more familiar with the first amendment “freedom of speech” and what that means on our campuses. In addition, you will become familiar with Protected vs. Unprotected Speech and the top 3 types of unprotected speech most campuses should be aware of.

2:30 - 2:45 p.m.

Break

2:45 - 4:00 p.m.

First Amendment: Intersections, Hate Speech & Incivility, & Educational Opportunities

During this session, you will explore first amendment intersections with other relevant federal laws (Title IX, ADA/section 504, etc.), discuss hate speech and incivility and ways institutions can potentially address those issues and use them as educational opportunities for their campus.



TUESDAY, MARCH 7, 2017

Main Conference

8:30 - 9:00 a.m.

Continental Breakfast (included in registration fee)

9:00 - 10:30 a.m.

Quick Review: Basic Title IX Investigations

In this brief session, participants will review and discuss basic aspects of Title IX investigations to frame the development of the remainder of the institute. Discussion will be focused around gridding of the elements of the case.

10:30 - 10:45 a.m.

Break

10:45 a.m. - 12:00 p.m.

Intermediate Skill #1: Refining Your Interview Skills

You already have effective basic interview skills, however, being able to ask the right questions in a non-threatening manner usually yields positive and helpful results. This session will focus on honing your necessary baseline questions into advanced, thoughtful, and flexible questions. Participants will engage in activities to practice their refined interview skills around various case examples.

12:00 - 1:00 p.m.

Lunch (included in registration fee)

1:00 - 2:30 p.m.

Intermediate Skill #2: Advancing Your Note-Taking Skills

Interviews yield volumes of information, some of which is relevant and some of which is not. Discerning how to effectively take notes in advance, during, and after a hearing, and methods and modalities to do so will be learned. Participants will learn, practice, and critique note-taking methods and note-taking examples in case scenarios.

2:30 - 2:45 p.m.

Break

2:45 - 4:00 p.m.

Intermediate Skill #3: Holistic Report Writing & Organization

The final investigative report serves as the culmination of facts gathered during an investigation. Whether your institution employs a hearing board or an investigative model, a person or a group of people need a high-quality report to review facts and evidence presented by all parties, including witnesses, in the investigation. In this session, participants will practice and critique report writing. Additionally, various formats for investigative files will be discussed so participants can review their current methods and explore additional ones. From opening statements, to strategizing questions, to tips for storing or analyzing evidence, participants will have an informed practice for formatting and storing confidential investigative files.

4:00 - 5:00 p.m.

Networking/Cocktail Reception (included in registration fee)



WEDNESDAY, MARCH 8, 2017

8:30 - 9:00 a.m.

Continental Breakfast (included in registration fee)

9:00 - 10:30 a.m.

Intermediate Skill #4: Refining your Factual Analysis & Credibility Assessment

Writing factual analyses in the final investigative report is an effective strategy for decision makers. In this session, attendees will participate in activities to identify the undisputed and disputed facts from the mock investigations, in an impartial manner, to include in the report. Additionally, participants will be briefly reintroduced to the basic concept of credibility. Using one of the fact patterns supplied in the workbook, as well as additional facts, participants will assess information that relates to an interviewee's credibility and practice writing an appropriate credibility assessment.

10:30 - 10:45 a.m.

Break

10:45 a.m. - 12:00 p.m.

Title IX Investigations: Current Events & Updates You Need to Know

Title IX and the necessary investigations continue to evolve as issues and cases become more and more complex. In this session, participants will receive updated information about best practices as they pertain to Title IX Investigations and Title IX in general.



INSTRUCTORS

Bev Baligad, Director of Compliance/Title IX Coordinator, University of Hawai'i - West O'ahu

Bev received her law degree from the Thomas M. Cooley Law School (J.D., 2003) in Lansing and remains a licensed attorney in Michigan. Previously, she was employed at a large, urban public commuter campus (20,000+). Since 2005, she has worked in various areas in higher education, including but not limited to: Labor Relations, Executive Assistant to the President, Adjunct Faculty, Director of Compliance and Title IX Coordinator. She has extensive experience in the development and implementation of all aspects of the Title IX processes (training, investigations, programming, process reviews, and case management). She has been a consultant and trained (face to face and webinar formats) institutions across the nation in the areas of Title IX, Behavioral Intervention Team (BIT), Clery Act, ADA/Section 504, FERPA, EDGAR Part 86, Student Conduct, Due Process and First Amendment. She served as the Michigan State Coordinator (2009-2013) for the Association of Student Conduct Administrators (ASCA), a nationally known organization dedicated to student conduct issues, and is a current member of the Michigan State Bar, the Association of Title IX Administrators (ATIXA) and a member of the National Association of College and University Attorneys (NACUA) and currently serves on the 2016-2017 NACUA Notes Editorial Board.

J. Malcolm Smith, Associate Vice President and Dean of Students, Title IX Coordinator, Salve Regina University

Bio Coming Soon.



OTHERS	VS	ACADEMIC IMPRESSIONS
Typically large annual event		Intimate, workshop-style event with personalized attention
Many concurrent sessions; forcing choice		One focused learning track
Uneven sessions and less outcome-focused, driven by an open call for proposals		Needs-driven and meticulously planned with practical outcomes <ul style="list-style-type: none"> Action plans and next steps to use upon returning to campus Carefully-vetted expert instructors that are also practitioners in the field
Lecture-based		Learner-centric and designed for interaction and collaboration
Large networking events with vendors		Small-scale opportunity to truly connect with colleagues in the same position at other institutions
Some slide presentations posted online after the event		200+ page workbooks with references, worksheets, articles, templates, exercises, and planning documents

96%
of past attendees would recommend an AI conference to a colleague

250+
and growing of AI member institutions (AI Pro)

15,000+
higher ed professionals served

AI Conference Experiences

Academic Impressions provides valuable exploration of timely and pragmatic challenges to higher education institutions. The combination of impassioned subject matter experts as presenters and means of engaging conference attendees was potent.

- C. Tennent, Associate VP of Facilities Management, University of Saskatchewan

This conference was the complete package: relevant topics, philosophical and practical applications, fantastic speakers, fantastic location. One of the BEST conferences I've ever attended. It is what a conference should be! Full of collaboration, networking and solutions.

- M. Lowe, Associate Professor and General Reference Librarian University of Louisiana at Monroe



LOCATION

March 6 - 8, 2017 :: Orange County, CA

HOTEL:

Hyatt Regency Orange County
11999 Harbor Blvd.
Garden Grove, CA 92840

To reserve your room, please call 714-750-1234. Please indicate that you are with the Academic Impressions group to receive the group rate.

ROOM RATE:

The rate is \$149 for single or double occupancy, plus applicable tax.

ROOM BLOCK DATES:

A room block has been reserved for the nights of March 5, 6, and 7, 2017.

RATE AVAILABLE UNTIL:

Make your reservations prior to February 13, 2017. There are a limited number of rooms available at the conference rate. Please make your reservations early.

ADDITIONAL INFORMATION:

The Hyatt Regency hotel near Anaheim, California is conveniently located and is ideal for families, business travelers, and vacationers alike. Kick back and relax in rooms featuring flat screen TVs. Savor Italian cuisine at TusCA restaurant, or enjoy a local microbrew at OC Brewhouse. Then, work off any excess consumption in the 24 hour StayFit™ Fitness center, offering state-of-the-art fitness equipment with integrated LCD TVs for each machine.

You will enjoy perks like an available Disneyland® Resort shuttle, and easy access to the Anaheim Convention Center, Honda Center and Angel Stadium. Just a short drive away, Orange County beaches, shopping outlets and attractions offer hours of leisure fun. For work or fun, there is no better choice than Hyatt Regency Orange County.

John Wayne/Orange County Airport (SNA)

18601 Airport Way
Santa Ana, CA 92707
Distance: 13 miles

Super Shuttle: \$11 per person/one way

Disneyland® Resort Express Bus: \$20 per person - from hotel to airport only

Los Angeles International Airport (LAX)

380 World Way
Los Angeles, CA 90045
Distance: 35 miles

Super Shuttle: \$17 per person/one way



PLEASE FAX ALL REGISTRATION PAGES TO: 303.221.2259

PRICING (CIRCLE ONE)

Your registration fee includes: Full access to all conference sessions and materials, breakfast, lunch, and access to the networking reception on Monday, breakfast on Tuesday, as well as refreshments and snacks throughout the conference.

Bring your team!

For every two people you register from your institution, receive a third registration at 50% off of the registration price.

BEST VALUE	CONFERENCE	WORKSHOP	WITH AI PRO MEMBERSHIP
Conference + Full Day Pre-Conference Workshop	Conference only	Full Day Pre-Conference Workshop Only	Get \$100 OFF With Qualifying AI Pro Memberships Learn More
\$1,995	\$1,195	\$895	\$100 OFF

EARLY BIRD PRICING

Postmarked on or before February 17, 2017. For registrations postmarked after February 17, 2017, an additional \$100 fee per registrant applies.

[REGISTER ONLINE](#) or on the next page.



PLEASE FAX ALL REGISTRATION PAGES TO: 303.221.2259

CONFERENCE REGISTRATION INFORMATION

Print Name | Job Title

Institution/Organization

What name do you prefer on your name badge? | Address

City | State/Province | Zip/Postal Code | Country

Telephone | Email

IF THIS CONFERENCE PARTICIPANT HAS ANY DIETARY OR ACCESSIBILITY NEEDS, PLEASE LIST THEM IN THE SPACE BELOW. WE WILL DO OUR BEST TO ACCOMMODATE THESE NEEDS.

Empty space for dietary or accessibility needs.

How did you hear about this event? (email from AI, ACPA, colleague forwarded email, *The Chronicle*, etc.) _____

ADDITIONAL CONTACT INFORMATION

If you would like us to send a copy of your registration confirmation or receipt to someone else, please complete this section

Additional Contact Name | Contact Phone

Additional Contact Email | Additional Contact Title

EMERGENCY CONTACT INFORMATION

Emergency Contact Name | Emergency Contact Phone



PLEASE FAX ALL REGISTRATION PAGES TO: 303.221.2259

PAYMENT METHOD

We accept Visa, MasterCard, and American Express credit cards. To pay by check, include the check with this form or select the "invoice me" option. Fax form to 303.221.2259 or mail form along with payment to: Academic Impressions, 4601 DTC Blvd., Ste. 800, Denver, CO 80237

CREDIT CARD



Name on Card

Account Number

Billing Address

Billing City

Billing State

Billing Zip Code/Postal Code

Exp. Date

Security Code (last 3 digits on the back of Visa and MC or 4 digits on front of AmEx)

AMOUNT TO CHARGE: _____

CHECK/INVOICE

My check is included and covers _____ registration(s) Check # _____

Please invoice me, Purchase Order # _____ (PO # not required to receive invoice)

HIGHER ED IMPACT

Delivered free to your inbox, Higher Ed Impact provides you with a full tool kit to help you monitor and assess the trends and strategic challenges likely to have an impact on your institution's health and competitiveness. (Check the boxes for the editions you would like to sign up for)

DAILY PULSE - Scan current events, timely research, and notable practices at other institutions.

WEEKLY SCAN - Review the week's most significant events and the most timely research in higher education, with key takeaways suggested by higher education's leading experts.

DIAGNOSTIC - Get an enterprise-wide and in-depth look at a current, strategic challenge; identify steps to take and critical questions to address.

List the names of the registrants you'd like to sign up: _____

Learn more or sign up to receive Higher Ed Impact at: www.academicimpressions.com/news-sign-up

**Note if you do not provide any names in the above space, all attendees will be signed up for the options selected.*



CANCELLATION AND REFUND POLICIES



SATISFACTION PROMISE

We want you to be satisfied with your Academic Impressions learning experience. If the program you purchased fails to meet your expectations, please contact us within 30 days and let us know. We'll credit the full amount you paid toward another AI program that may better fit your needs.

CONFERENCES

For in-person conferences, substitute registrants are welcome and may be named free of charge at any time. If you cancel 8 weeks or more prior to the first date of the conference, you will receive a full refund, less a \$100.00 service charge per attendee.

If you cancel within 8 weeks of the first date of the conference, you are not entitled to a refund. However, as a courtesy, we will allow you to apply your payment, less the service charge, toward a future purchase within one year from the date you cancel. Your payment is transferable to another person from your institution if you wish.

Please note that if you do not attend and you do not contact us in advance to cancel as described above, you are responsible for the entire payment. In case this event is cancelled, Academic Impressions' liability is limited to a refund of the registration fee only.

ONLINE TRAININGS CONSISTING OF AT LEAST ONE LIVE TRAINING DATE

You will receive a full refund (less a \$75 service charge) if you cancel 8 weeks or more prior to the first live training date. If you cancel within 8 weeks of the first live training date, you are not entitled to a refund. But as a courtesy, we will apply your payment (less a \$75 service charge) towards a future purchase within one year from the date you cancel. Your payment is transferable to another person from your institution if you wish. You may name a substitute primary participant free of charge at any time prior to the first live training date. If available, you may switch the live training format to a self-paced format (such as a CD-ROM Recording or On-Demand Download) free of charge. (Shipping charges will apply to CD-ROM Recording orders outside the U.S. or Canada.)

ONLINE TRAININGS WHICH ARE PURELY SELF-PACED

All sales are final. No cancellations or refunds are provided.

RECORDINGS, ON-DEMAND DOWNLOADS, MONOGRAPHS AND OTHER PUBLICATIONS

All sales are final. No cancellations or refunds provided.