



CONFERENCE

DEVELOPING A TITLE IX COMPLIANCE PLAN

October 8-10, 2014
Orange County, CA





Does your institution have a comprehensive Title IX action plan?

OVERVIEW

In response to the Office of Civil Rights' April 2011 Dear Colleague letter, all campuses have been charged to create an action plan that addresses sexual misconduct complaints. You must ensure your campus is compliant with Title IX to:

- Mitigate your institution's legal risk
- Maintain your institution's reputation
- Support student retention

Despite these realities, few institutions have an appropriate framework in place to facilitate an effective compliance plan. Your institution can move toward a more effective plan through:

- Consistent policies and investigative practices
- Campus-wide staffing and reporting
- Comprehensive training programs

Join us in Orange County, CA to learn how to develop a Title IX compliance plan that fits your campus' specific needs. Structured as a "learn and work" event, this conference will give you a framework to create a staffing and reporting model, policy, and training program to support your cross-campus compliance efforts.

PRE-CONFERENCE WORKSHOP: KNOWING YOUR IX

Before you can create a plan for Title IX compliance, it is important to understand the Dear Colleague letter's recommendations and legal implications. During this workshop, our expert facilitator will dissect each "must" statement within the letter to provide a foundation of knowledge to ensure your plan addresses each recommendation appropriately.

LEARNING OUTCOME

After participating in this conference, you will be able to develop an effective Title IX compliance plan to address sexual misconduct complaints on your campus.

CLICK HERE TO REGISTER



BRING YOUR TEAM

You should attend this program if you are responsible for maintaining Title IX compliance on your campus. Regardless of which department or individual is responsible for managing sexual misconduct complaints, successful compliance involves cross-campus partnerships. Teams are encouraged to attend from:

- Student affairs
- Campus safety
- Human resources
- Student conduct
- Legal counsel

To encourage team participation, when you register 2 people from your institution, a 3rd registration is half-price.

Upon request, conference participants will receive a certificate of completion.

ADDITIONAL RESOURCES

You will leave this event with online access to an extensive number of resources including:

- Policy checklists
- Sample policies
- Training examples
- Memo templates

CONTINUING LEGAL EDUCATION (CLE) CREDITS

Academic Impressions law-related events are applicable for Continuing Legal Education (CLE) credits in the state of Colorado. This program had been approved for continuing legal education credit in the state of Colorado. Credit may be granted by states outside of Colorado, but credit decisions are at the discretion of individual state boards. Continuing education credits are only available for live webcast participants.



AGENDA

WEDNESDAY, OCTOBER 8, 2014

DAY 1: FOUNDATION

The first step to creating an effective Title IX compliance plan is understanding how to interpret the Dear Colleague letter and what it means for your campus. Day 1 starts with an optional pre-conference workshop that will dissect Title IX compliance in regards to sexual misconduct based on recommendations in the Dear Colleague letter. From there, the afternoon will address how to create a model for compliance to fit your specific institution's size and structure.

PRE-CONFERENCE WORKSHOP: KNOWING YOUR IX

8:30 - 9:00 a.m. Continental breakfast (included in registration fee) and registration

9:00 a.m. - 12:00 p.m. Pre-Conference Workshop: Knowing Your IX

Before you can create a plan for Title IX compliance, it is important to understand the Dear Colleague letter's recommendations and legal implications. During this workshop, our expert facilitator will dissect each "must" statement within the letter to provide a foundation of knowledge to ensure your plan addresses each recommendation appropriately. The session will include working time with the faculty and other attendees to help you identify the gaps you need to fill as you develop an effective compliance plan.

12:00 - 1:00 p.m. Lunch (included in workshop registration fee) for pre-conference attendees

12:30 - 1:00 p.m. Main conference registration

1:00 - 1:30 p.m. Opening comments and introductions

The conference will start with a brief overview of the explosion of Title IX complaints on college campuses and the detrimental effect an Office of Civil Rights audit can have on an institution. This introductory session will also include a discussion on the conference format and expectations.

1:30 - 3:00 p.m. Title IX Compliance Reporting and Staffing Models

Building an effective reporting and staffing model for addressing sexual misconduct complaints is a must, but which model will work best for your institution? Where should the Title IX coordinator position be housed; who should manage the investigations; what is the most fluid reporting model for your institution; and how much support staff should you utilize? During this opening session, our expert facilitators will use institutional examples to walk through considerations for identifying a compliance model. Considerations for a variety of institution sizes and structures will be discussed.

3:00 - 3:15 p.m. Afternoon break

3:15 - 4:00 p.m. Working Session: Creating a Model for Your Campus

During this working session, you will develop your own model to outline the ideal compliance structure for your institution. You will be given the opportunity to collaborate with similar institutions and receive feedback through a peer review.

4:00 - 5:00 p.m. Networking reception (included in registration fee)



AGENDA

THURSDAY, OCTOBER 9, 2014

DAY 2: POLICY

Building on the foundational content of Day 1, Day 2 will investigate policy considerations to help you create a policy that can easily be communicated and followed across all departments on your campus. Ideas for managing complaints on a tight budget and how to assess your plan will be covered throughout the day.

8:30 - 9:00 a.m. Continental breakfast (included in registration fee)

9:00 - 10:30 a.m. Policy Structure and Definitions

This session will walk through the components of a comprehensive, institution-wide Title IX compliance policy for addressing sexual misconduct complaints. Definitions will be clarified to increase your comfort with the legal language, and sample policies will be shared as examples. Our expert faculty will break down a compliance policy into easy-to-follow pieces.

10:30 - 10:45 a.m. Morning break

10:45 a.m. - 12:00 p.m. Managing Investigations and Procedurals

Investigations need to be understood and administered in two separate ways: pre-investigation procedures and implementation during the actual investigation. This session will address how to manage sexual violence investigations, appropriate documentation procedures, and student conduct's involvement in the process. The faculty will discuss recommendations from the Office of Civil Rights as well as protocol for a variety of institution types.

12:00 - 1:00 p.m. Lunch (included in registration fee)

1:00 - 1:45 p.m. Working Session: Policy Building

Following the morning lecture session, attendees will be encouraged to work in their institutional teams or with like institutions to outline desired outcomes and begin building a policy. We encourage you to bring a copy of your current policy, if applicable. Note: attendees will not have access to the internet in the conference room but may bring laptops to edit text documents.

1:45 - 2:30 p.m. The Intersection of the Violence Against Women Act (VAWA) and Campus SaVE Act

The reauthorization of the Violence Against Women Act and Campus SaVE Act provisions have added complexity to the reporting and management of domestic violence, dating violence, and stalking incidents on campus. This session will help you understand how these changes intersect with Title IX and teach you how to maintain accurate reporting and counting statistics for your institution's Annual Security Report.

2:30 - 2:45 p.m. Afternoon break

2:45 - 5:00 p.m. Working Session: Coaching Time

The bulk of the afternoon will be used for continuing work on your policy and one-on-one coaching with the faculty. This session will provide the opportunity to refine your policy. Coaching time will be established with a faculty member for you to receive one-on-one feedback on your current or updated policy.



AGENDA

FRIDAY, OCTOBER 10, 2014

DAY 3: TRAINING

After you have created a sexual misconduct reporting model and policy, you will need to develop a training program for faculty and staff. The morning of Day 3 will begin with the third necessity within the Title IX compliance plan: training for faculty and staff. The morning will conclude with a working session for developing your campus-wide training plan.

8:30 - 9:00 a.m. Continental breakfast (included in registration fee)

9:00 - 10:30 a.m. Sexual Misconduct Training for the Whole Campus

This session will discuss various options for training campus constituents—including faculty, staff, adjunct faculty, and student staff—on how to identify and address sexual harassment and sexual violence incidents both on and off campus. Multiple training options will be showcased to provide you with a variety of ideas to implement based on your campus size. This session will include demonstrations of actual training activities you can implement on your campus.

10:30 - 10:45 a.m. Morning break

10:45 a.m. - 12:00 p.m. Working Session: Coaching Time

The final session of the conference will be used for continuing work on your compliance plan and coaching with the faculty. Coaching time will be available with a faculty member for you to receive one-on-one feedback on your current or updated plan.



INSTRUCTORS



BEV BALIGAD / Director of Student Compliance and Training/Student Title IX Coordinator

Lansing Community College

Bev has held various positions in higher education involving executive management, labor relations, and student affairs since 2005. She is a licensed attorney in the state of Michigan, the Michigan state coordinator for the Association for Student Conduct Administrators (ASCA), and a member of the Association of Title IX Administrators (ATIXA). As the student Title IX coordinator, she is responsible for all compliance components including: identifying and establishing the student sexual misconduct process and all related procedures; training all investigators, hearing panel members, panel chairs, students, faculty and staff; conducting periodic assessments; programming; and recommending process improvements. She has assisted many institutions with Title IX compliance, and continues to offer training when requested.



RABIA KHAN HARVEY / Assistant Dean of Students and Title IX Deputy Coordinator

Loyola University Chicago

Rabia obtained her bachelor's degree from Elmhurst College and is a double-alum of Loyola University Chicago with a master's in both higher education and human resources. She has over twelve years of professional experience in student affairs. Rabia has worked closely with Title IX experts to establish new, model Title IX reporting protocols and internal investigation procedures at Loyola. She coordinates comprehensive training for Title IX investigators and established a "Caring for Survivors" workshop series to train staff and faculty on how to best support survivors of marginalized communities. Rabia has successfully worked with multiple campus partners to improve the climate around Title IX compliance.



INSTRUCTORS



SCOTT L. WARNER / Partner

Franczek Radelet

Scott focuses his practice on representing both private and public institutions of higher education in a wide range of governance, faculty, student, and general employment matters. He has extensive experience counseling and representing clients in a broad range of compliance and litigation matters.

After starting his legal career as an associate at Sidley Austin LLP, Scott served for four years as assistant and associate general counsel at Northwestern University, where his responsibilities included student affairs, affirmative action, athletics, admissions, regulatory compliance, litigation, and policy development and review. Scott is a member of the National Association of College and University Attorneys (NACUA) and the Association for Student Conduct Administration (formerly known as the Association for Student Judicial Affairs).

TESTIMONIAL

“This conference was an extremely helpful hands-on training experience that gave me tools and a strategy for addressing Title IX compliance at my school.”

- Craig Mathie, VP for Student Success, Snow College

“The conference provided great resources & built a good foundation I can build on once I return to campus. I especially liked the opportunity for one on one coaching/questions with the presenters. This was extremely valuable.”

- Rebecca Boyle, Executive Director, HR, Trocaire College

“The Title IX Planning Conference was a valuable resource. Instructors were highly knowledgeable, and our school’s ability to address Title IX concerns will be greatly enhanced.”

- Jon Jump, Associate Dean of the College, Wabash College



HOTEL RESERVATIONS

The conference will be held at:
Hyatt Regency Orange County
11999 Harbor Blvd
Garden Grove, CA 92840



To reserve your room, call 888-421-1442. Please indicate that you are with the Academic Impressions group to receive the room rate of \$155 for single or double occupancy, plus applicable tax.

A room block has been reserved for the nights of October 7, 8, 9, 2014. Reservations must be made by September 16, 2014. There are a limited number of rooms available at the conference rate. Please make your reservations early.

The Hyatt Regency Orange County is conveniently located in close proximity to the Anaheim Convention Center, Disneyland Resort, Knott's Berry Farm, Honda Center, Angel Stadium, and world-famous Orange County beaches. The hotel is easily accessible from three airports - John Wayne/Orange County Airport (SNA) is only 13 miles away, Long Beach Airport (LGB) is 18 miles away, and Los Angeles International Airport (LAX) is 35 miles away.



PLEASE FAX ALL REGISTRATION PAGES TO: 303.221.2259

Questions about the event? Call us at 720.488.6800 to help determine if this event is right for you.

Register online at www.academicimpressions.com

REGISTRATION FEES

Your registration fee includes: Full access to all conference sessions and materials, access to the networking reception on Wednesday, breakfast and lunch on Thursday, and breakfast on Friday, as well as refreshments and snacks throughout the conference.

Best Values

Conference + Pre-Conference
Workshop - \$1495 USD
 __ # of attendees

Conference

Conference only - \$1195 USD
 __ # of attendees

Workshop

Pre-Conference workshop
only - \$395 USD
 __ # of attendees

Total _____

Total _____

Total _____

EARLY BIRD PRICING

Postmarked on or before September 19, 2014. For registrations postmarked after September 19, 2014, an additional \$100 fee per registrant applies.

Visit our website to register online:

<http://www.academicimpressions.com/conference/developing-title-ix-compliance-plan-oct-2014>



PLEASE FAX ALL REGISTRATION PAGES TO: 303.221.2259

CONFERENCE REGISTRATION INFORMATION

Print Name

Job Title

Institution/Organization

What name do you prefer on your name badge?

Address

City

State/Province

Zip/Postal Code

Country

Telephone

Email

IF THIS CONFERENCE PARTICIPANT HAS ANY DIETARY OR ACCESSIBILITY NEEDS, PLEASE LIST THEM IN THE SPACE BELOW. WE WILL DO OUR BEST TO ACCOMMODATE THESE NEEDS.

How did you hear about this event? (email from AI, ACPA, colleague forwarded email, *The Chronicle*, etc.) _____

If you would like us to send a copy of your registration confirmation or receipt to someone else, please complete this section

ADDITIONAL CONTACT INFORMATION

Additional Contact Name

Contact Phone

Additional Contact Email

Additional Contact Title

EMERGENCY CONTACT INFORMATION

Emergency Contact Name

Emergency Contact Phone



PLEASE FAX ALL REGISTRATION PAGES TO: 303.221.2259

PAYMENT METHOD

We accept Visa, MasterCard, and American Express credit cards. To pay by check, include the check with this form or select the "invoice me" option. Fax form to 303.221.2259 or mail form along with payment to: Academic Impressions, 4601 DTC Blvd., Ste. 800, Denver, CO 80237

CREDIT CARD



Name on Card		Account Number	
Billing Address		Billing City	Billing State
Billing Zip Code/Postal Code	Exp. Date	Security Code (last 3 digits on the back of Visa and MC or 4 digits on front of AmEx)	

AMOUNT TO CHARGE: _____

CHECK/INVOICE

- My check is included and covers _____ registration(s) Check # _____
- Please invoice me, Purchase Order # _____ (PO # not required to receive invoice)



FREE HIGHER ED NEWS AND ANALYSIS

Each conference registration includes a subscription to *Higher Ed Impact*, a free industry scan of news, trends, and research on higher education, delivered in an easy-to-scan email. *Higher Ed Impact* (HEI) includes:
(Check the boxes for the editions you would like to sign up for)

- HEI: Daily Pulse** - impactful news, trends, and practices, sent daily
- HEI: Weekly Scan** - the week's most critical news, with analysis of top stories and trends, sent on Fridays
- HEI: Monthly Diagnostic** - practical takeaways addressing a strategic challenge facing institutions of higher ed, sent 9-12 times/year

List the names of the registrants you'd like to sign up:

Note if you do not provide any names in the above space, all attendees will be signed up for the options selected.



ACADEMIC IMPRESSIONS CANCELLATION AND REFUND POLICIES



SATISFACTION PROMISE

We want you to be satisfied with your Academic Impressions learning experience. If the program you purchased fails to meet your expectations, please contact us within 30 days and let us know. We'll credit the full amount you paid toward another AI program that may better fit your needs.

CONFERENCES

For in-person conferences, substitute registrants are welcome and may be named free of charge at any time. If you cancel 8 weeks or more prior to the first date of the conference, you will receive a full refund, less a \$100.00 service charge per attendee.

If you cancel within 8 weeks of the first date of the conference, you are not entitled to a refund. However, as a courtesy, we will allow you to apply your payment, less the service charge, toward a future purchase within one year from the date you cancel. Your payment is transferable to another person from your institution if you wish.

Please note that if you do not attend and you do not contact us in advance to cancel as described above, you are responsible for the entire payment. In case this event is cancelled, Academic Impressions' liability is limited to a refund of the registration fee only.

ONLINE TRAININGS CONSISTING OF AT LEAST ONE LIVE TRAINING DATE

You will receive a full refund (less a \$75 service charge) if you cancel 8 weeks or more prior to the first live training date. If you cancel within 8 weeks of the first live training date, you are not entitled to a refund. But as a courtesy, we will apply your payment (less a \$75 service charge) towards a future purchase within one year from the date you cancel. Your payment is transferable to another person from your institution if you wish. You may name a substitute primary participant free of charge at any time prior to the first live training date. If available, you may switch the live training format to a self-paced format (such as a CD-ROM Recording or On-Demand Download) free of charge. (Shipping charges will apply to CD-ROM Recording orders outside the U.S. or Canada.)

ONLINE TRAININGS WHICH ARE PURELY SELF-PACED

All sales are final. No cancellations or refunds are provided.

RECORDINGS, ON-DEMAND DOWNLOADS, MONOGRAPHS AND OTHER PUBLICATIONS

All sales are final. No cancellations or refunds provided.