

Faculty Participation Form

Name

Department

Major/Program passion

- Meet with prospective students interested in your area of study
- Allow prospective students to attend class
- Meet with a prospective student before or following a class visit
- Represent major/department during academic exposition for campus visit day (Oct, Nov, April)
- Represent major/department during summer visit day
- Represent major/department for Departmental Open House/Scholarship Competition (Jan)
- Represent department for Scholars' receptions (Feb, March)
- Conduct interviews for applicants to the honors programs
- Write to inquiries about the program within which you teach
- Write applicants only about the program within which you teach
- Telephone applicants who expressed interest in your area
- Telephone applicants who are undecided about a major
- Telephone "hot" inquiries with interest in your academic area who have been screened for interest in Augustana
- Telephone "hot" undecided inquires
- Participate in off campus recruitment events in the fall (college fairs, receptions)
- Participate in off campus recruitment events in the winter (college fairs, receptions)
- Participate in off campus recruitment events in the spring (college fairs, receptions)
- Participate in off campus recruitment events in the summer (send-off picnics, receptions)
- Join prospective students and parents for lunch on campus
- Meet with parents informally
- Make presentations to parents
- Meet with prospective students while traveling to new recruitment areas (conference travel, sabbatical, etc.)
- Identify current students who could host prospective students in your area of specialty
- Identify alumni who could speak to prospective students

- Coordinate alumni who concentrated in your field to assist with student recruitment
- Provide pre-enrollment advising to prospective students
- Identify prospective students of color for the Office of Admissions
- Telephone accepted students of color
- Write/e-mail accepted students of color
- Join prospective students of color and family members on campus for lunch
- Join prospective students of color and family members for lunch or dinner off campus
- Represent Augustana College at a college fair
- Distribute Augustana Admissions materials to youth at your church

Public Relations Contributions -

- Talk with the media on a subject in which you have expertise or interest
- Make presentations in high schools
- Discuss the college search and decision-making process
- Make presentation on your area of expertise in the local community

Internships and Careers -

List any current or former students in your department who have participated in interesting internships. Please list where they interned.

List any recent grads in your department who have interesting job placements. Please include the name of the company where they work.