



CONFERENCE

TITLE IX INVESTIGATION ESSENTIALS: A HANDS- ON TRAINING AND CERTIFICATION

July 11 - 12, 2018
Irvine, CA

OR

December 5 - 6, 2018
New Orleans, LA





Participate in a mock investigation to confidently approach campus sexual misconduct and harassment.

OVERVIEW

Join us for the most practically-focused Title IX investigation training in higher education. This two-day event focuses on developing the skills you need to approach Title IX complaints with confidence by walking you through a mock investigation from start to finish. With the help of our experts you will learn and practice how to:

- Review written complaints
- Approach investigations using a proven methodology
- Interview witnesses using different tactics for different witnesses
- Analyze the facts uncovered during your investigation and write a report

We are focused on preparing you to conduct a professional and thorough investigation. During each session we will take time to ensure that you can apply this information to your current investigative practices and train others on your campus. You will receive a certificate of completion documenting the time you have spent on this Title IX Training.

"I have been to other trainings on Title IX investigating and left more confused than before I attended. This training was so incredibly comprehensive, engaging, and provided excellent hands on experience. The presenter knows her stuff and is amazing! 100% money's worth!"

- Rachel Oladele, Assistant Director of High School Life, UNC School of the Arts

POST-CONFERENCE WORKSHOP: IMPROVING YOUR INVESTIGATORY REPORT AND FACTUAL ANALYSIS WRITING SKILLS

This workshop is an opportunity for you to further improve your Title IX investigative reporting and writing skills. You will participate in activities that will help you refine your factual analysis abilities and advance your credibility assessment skills.

[VISIT EVENT PAGE](#)

www.academicimpressions.com/title-ix-investigation-certification/



WHO SHOULD ATTEND

All professionals responsible for Title IX compliance will benefit from this event, including:

- Title IX Investigators
- Title IX Coordinators
- Campus Safety Officers
- Student Conduct Officers
- Student Affairs Leadership

This program will provide an excellent opportunity for your team to learn about civil rights investigations in an easy-to-understand and practical format. When you register two of your team members, a third can attend for 50% off!

LEARNING OUTCOME

After participating in the conference, you will be able to conduct a Title IX civil rights investigation using the provided resources and tools.



AGENDA

DAY ONE

Main Conference

8:30 - 9:00 a.m.

Main Conference Registration and Continental Breakfast (included in registration fee)

9:00 - 9:30 a.m.

Introduction

We will begin by introducing you to a case-study scenario (complete with facts, sample testimonials, and policies) to help guide you through the investigative process throughout the conference.

9:30 - 10:30 a.m.

Title IX and the Role of the Investigator

Who should be your investigators? What qualities and skills should they have? What are the differences and main responsibilities of preliminary versus a full investigation? How many investigators do you need, and how will they work in conjunction with your campus Title IX coordinator? This session will help you answer these questions to ensure you are using the most appropriate investigative model for your campus.

10:30 - 10:45 a.m.

Break

10:45 a.m. - 12:00 p.m.

Fundamentals of a Civil Rights Investigation

It is critical for every institution to fully understand the differences between a criminal and civil rights investigation before investigators can be properly trained. Our experts will thoroughly outline the differences between civil rights and criminal investigations, potential "investigative" issues, important considerations (policy driven, bias and stereotype, credibility), policy analysis, and standard of proof to help you develop a framework for your investigative practices.

12:00 - 1:00 p.m.

Lunch (included in registration fee)

1:00 - 2:15 p.m.

Conducting the Investigation: Planning/Pre-Investigation/Strategizing

Investigations must be thoroughly planned before they can be conducted properly. This session will provide an overview of the planning process, including:

- What to look for when reviewing written complaints or available information
- Understanding the layout and location
- How to identify the potential type(s) of sexual misconduct
- Organizing information on the named witnesses, their roles, and the order of questioning
- Designing a plan to interview witnesses

2:15 - 2:30 p.m.

Break



AGENDA

DAY ONE (CONTINUED)

2:30 - 4:00 p.m.

Conducting the Investigation: The Investigation

We will address the specifics of the actual investigation, including:

- Setting the right tone and being aware of verbal and nonverbal cues
- Types of questioning (e.g. open vs. closed, knowing which questions to ask and which to avoid, etc.)
- Note-taking techniques

4:00 - 5:00 p.m.

Networking Reception (included in registration fee)

DAY TWO

8:30 - 9:00 a.m.

Continental Breakfast (included in registration fee)

9:00 a.m. - 12:00 p.m. (includes break)

Putting the Facts Together and Working Time

Apply what you've learned and complete an analysis of the facts for a formal investigative report. This session will train you on how to do a credibility assessment, policy analysis (gridding), and fact analysis. We will then discuss how to write a report, including what sections to include and difficult sections to write.

Post-Conference Workshop: Improving Your Investigatory Report and Factual Analysis Writing Skills

12:00 - 1:00 p.m.

Lunch for Workshop Attendees and Registration (included in workshop registration fee)

1:00 - 2:15 p.m.

Refining Your Factual Analysis

Writing factual analyses in the final investigative report is an effective strategy for decision makers. In this hour, attendees will participate in activities to identify the undisputed and disputed facts from a mock investigation, in an impartial manner, to include in the report, such as:

- Undisputed vs. disputed facts
- Refining your factual analysis organization
- Personal bias writing evaluation
- Identifying policies relevant to facts

2:15 - 2:30 p.m.

Break



AGENDA

DAY TWO (CONTINUED)

2:30 - 4:00 p.m.

Advancing your Credibility Assessment

This portion of our conference builds upon the introduction of credibility from the Foundations Institute earlier this week. Using a mock fact pattern, as well as additional facts, participants will assess information that relates to an interviewee's credibility and practice writing an appropriate credibility assessment, including:

- Very Brief Review of Credibility
- Quantity vs. Quality
- Rule of Three
- Credibility Assessment Individual and Group Activities



INSTRUCTORS

Bev Baligad, Director of Compliance/Title IX Coordinator, University of Hawai'i - West O'ahu

Bev has been a member of the Michigan State Bar since 2004. She currently serves as the Director of Compliance/Title IX Coordinator at the University of Hawaii- West Oahu campus. Previously, she was employed at a large, urban public commuter campus (20,000+). Since 2005, she has worked in various areas in higher education, including but not limited to: Labor Relations, Executive Assistant to the President, Adjunct Faculty, Director of Compliance and Title IX Coordinator. She has extensive experience in the development and implementation of all aspects of the Title IX processes (training, investigations, programming, process reviews, and case management). She has been a consultant and trained (face to face and webinar formats) institutions across the nation in the areas of Title IX, Title IV, Behavior Intervention Team (BIT), VAWA/ Campus SaVE /Clery Act, ADA/Section 504, FERPA, EDGAR Part 86, Student Conduct, Due Process and First Amendment. She served as the Michigan State Coordinator (2009-2013) for the Association of Student Conduct Administrators (ASCA) and is a current member on the National Association of College and University Attorneys (NACUA) NACUA Notes Editorial Board, the Association of Title IX Administrators (ATIXA), Association of Threat Assessment Professionals (ATAP) and Threat Team Oahu (TTO).



OTHERS	VS	ACADEMIC IMPRESSIONS
Typically large annual event		Intimate, workshop-style event with personalized attention
Many concurrent sessions; forcing choice		One focused learning track
Uneven sessions and less outcome-focused, driven by an open call for proposals		Needs-driven and meticulously planned with practical outcomes <ul style="list-style-type: none"> Action plans and next steps to use upon returning to campus Carefully-vetted expert instructors that are also practitioners in the field
Lecture-based		Learner-centric and designed for interaction and collaboration
Large networking events with vendors		Small-scale opportunity to truly connect with colleagues in the same position at other institutions
Some slide presentations posted online after the event		200+ page workbooks with references, worksheets, articles, templates, exercises, and planning documents

96%
of past attendees would recommend an AI conference to a colleague

250+
and growing of AI member institutions (AI Pro)

15,000+
higher ed professionals served

AI Conference Experiences

Academic Impressions provides valuable exploration of timely and pragmatic challenges to higher education institutions. The combination of impassioned subject matter experts as presenters and means of engaging conference attendees was potent.

- C. Tennent, Associate VP of Facilities Management, University of Saskatchewan

This conference was the complete package: relevant topics, philosophical and practical applications, fantastic speakers, fantastic location. One of the BEST conferences I've ever attended. It is what a conference should be! Full of collaboration, networking and solutions.

- M. Lowe, Associate Professor and General Reference Librarian University of Louisiana at Monroe



LOCATION

July 11 - 12, 2018 :: Irvine, CA

HOTEL:

Hotel Irvine
17900 Jamboree Rd
Irvine, CA 92614
877.614.2137

Room Rate: \$189 + tax.

Room Block Dates: The nights of July 10 and 11, 2018.

Rate Available Until: June 17, 2018.

Please book early - rooms are limited and subject to availability.

Reserve Your Room: Please call 877.614.2137 and indicate that you are with the Academic Impressions group to receive the group rate.

December 5 - 6, 2018 :: New Orleans, LA

HOTEL:

Hyatt Regency New Orleans
601 Loyola Ave.
New Orleans, LA 70113
504.561.1234

Room Rate: \$189 + tax

Room Block Dates: The nights of December 4 and 5, 2018.

Rate Available Until: November 12, 2018.

Please book early - rooms are limited and subject to availability.

Reserve Your Room: Please call 504.561.1234 and indicate that you are with the Academic Impressions group to receive the group rate.