

# MEMBERSHIP TERMS & CONDITIONS

Welcome to your Academic Impressions Online Membership! Read below for a few terms that govern your membership.

## MEMBERSHIP TYPES /

*Institution-Wide / Enterprise Member* refers to a member organization that purchases an unlimited number of Users for faculty and staff associated with the organization. Membership benefits for Enterprise Members are limited to employees of your institution only. In the United States, we determine unique institutions as delineated by data collected and hosted through the [Integrated Postsecondary Education Data System \(IPEDS\)](#). After the membership becomes active, access is automatically granted to Users based on the domain name of their email address upon account creation. Academic Impressions must be notified of alias domain names to ensure they receive proper access (e.g., @university.edu and @mail.university.edu). Outside of the United States, unique institution identification is determined and clarified by Academic Impressions staff.

*Multi-User Member* refers to a member organization that purchases access for a limited number of Users at the purchasing organization. User profiles are for individual use only and cannot be shared. Users are assigned by the Membership Manager(s). Unused User Profiles cannot be credited back and have no cash value. User access expires on the Membership Expiration Date, regardless of when the User Profile was created. Unless otherwise agreed to by the Purchaser and Academic Impressions, all Users must belong to the institution of the purchasing organization as defined by the [Integrated Postsecondary Education Data System \(IPEDS\)](#). Outside of the United States, unique institution identification is determined and clarified by Academic Impressions staff.

*Individual/Single User Member* refers to one-user accounts. Single User Memberships are designed to provide you with an introduction into Academic Impressions online content. As such, these memberships cannot be renewed, but can be upgraded to a 10+ user membership after the conclusion of the first term. Exceptions to this are subject to Academic Impressions' discretion. Login information and online content is restricted to the Purchaser only and cannot be shared.

## MEMBER BENEFITS /

Your Online Membership offers you and your users unlimited access to Job Aids & Printables, Live Webcasts, Research & Reports, Short Lessons & Quizzes, and Webcast Recordings, regardless of subject matter. Through 2020, All-Inclusive Online Members will also receive access to a limited number of free or discounted seats Virtual Conferences and Virtual Trainings. Members will also receive a dedicated Account Manager, who will be working closely with the membership managers to ensure each user is successful in their professional development pursuits.

Please remember that all member benefits are specifically reserved for active users on the membership. Login information and content cannot be shared with non-users. Virtual Conference and Virtual Training seats can be switched at any time for no charge only to active users on the account.

## MEMBERSHIP FEES AND RENEWAL /

We guarantee your satisfaction with your membership. If you are not completely satisfied with your membership within the first 14 days your term, the Purchaser may reach out to Academic Impressions and we will refund 100% of your fees.

Memberships do not automatically renew, even if you paid by credit card. We will notify the Membership Manager(s) of the pending expiration of your membership at least 30 days prior to the date your term ends.

To renew your membership, the Membership Manager may renew through their My Account section of the website, you may call us at 720.488.6800 (option 1), or you can email us at [membership@academicimpressions.com](mailto:membership@academicimpressions.com).

## UPGRADING MEMBERSHIP /

Your membership can be upgraded at any point by reaching out to [membership@academicimpressions.com](mailto:membership@academicimpressions.com) or 720.488.6800 (option 1). If adding additional users to a Multi-User Membership, the cost will be prorated through the end of the current membership term. If upgrading from a Multi-User Membership to an Institution-Wide Membership, a new term will start on the date requested by the Purchaser, with unused Multi-User Membership dues applied to the cost of the new Institution-Wide Membership.

## *DOWNGRADING MEMBERSHIP /*

Reduction of the number of Users for any Membership type can only occur at the time of renewal. In the event the Purchaser would like to downgrade their membership, please contact your Account Manager, [membership@academicimpressions.com](mailto:membership@academicimpressions.com), or 720.488.6800 (option 1).

## *MEMBERSHIP TERM /*

Online membership terms are in one-year increments, with discounts available for multi-year terms. Your membership term begins the day after your fees are paid in full, or on the date agreed upon between the Purchaser and Academic Impressions.

## *LIMITATION OF USE /*

Membership benefits are limited to members of the purchasing organization only. We determine unique institutions as delineated by data collected and hosted through the [Integrated Postsecondary Education Data System](#) (IPEDS). Outside of the United States, unique institution identification is determined and clarified by Academic Impressions staff. You may not post or display any content from your membership on any websites viewable outside your organization. Usage of the membership is expressly restricted to the assigned Users only -- User Profiles cannot be shared between individuals. Login steps to online webcasts cannot be shared, and events cannot be simulcast to non-users. All user profiles must have a unique email address belonging to the individual accessing the membership; general/department email addresses are not allowed. In the event a User is terminated or leaves the purchasing organization, a new User may be substituted at the discretion of Academic Impressions. Please contact your Account Manager, [membership@academicimpressions.com](mailto:membership@academicimpressions.com), or 720.488.6800 (option 1) for questions.

## *Privacy Policy*

Academic Impressions retains the right to contact users on all memberships for engagement and research purposes. We are committed to protecting our client's privacy. For more information on how we protect your privacy and the terms of use for our website, please see our [official policy](#).